



Integrated ICT Learning Unit
Word Tracing Worksheet

WORD TRACING

Princess
PRINCESS
PRINCESS

Charlotte
CHARLOTTE
CHARLOTTE



Overview

This integrated ICT learning unit consists of one activity which explores the concept of **the Royal Princess and tracing skills**.

Lesson format:

- 10 minutes Educational game (optional; at the discretion of the teacher)
- 5 minutes "Tech Talk" which introduces ICT terminology
- 5 minutes Mouse skills which develop essential mouse and keyboard/touch typing techniques
- 20 minutes+ Integrated activity involving tasks, which relate to relevant content being covered in the classroom

ICT applications used in this Learning Unit:

Word Processing	Graphics	Spreadsheets	Databases	Internet	E-mail	Presentations	Drawing	Web design	Information Organiser	Simulations & design	Desktop Publishing	Operating Systems	Programming & logic
✓													

Structure of the Learning Unit:

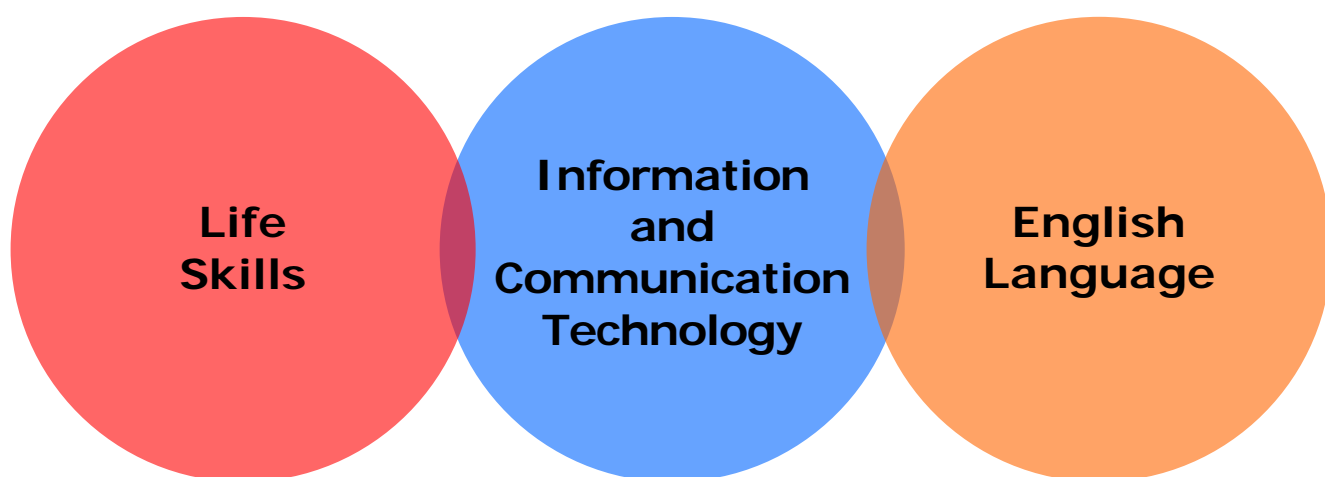
Integrated Activity

This lesson is aimed at integrating ICT into current, relevant class curriculum. Using this approach enables learners to use the computer not only as a working tool but also as a relevant learning tool to learn new concepts and skills or consolidate previously learnt work. This activity will take between 20 – 60 minutes (or 1-3 lessons) to complete depending on the ability of the learners and the time available.

e-Learner Assessment

The required assessment for each unit is completed by the ICT teacher by means of evaluating each skill on the skills matrix. The ICT teacher can indicate on the skills matrix whether the skill is being practised or developed by inserting a tick in the appropriate column next to the appropriate skills. Should the teacher wish to formally assess the skills, the relevant achievement level can be indicated in the assess column next to each skill assessed. The corresponding e-Learner skills should also be marked off when completed. The e-Learner skills can also be formally assessed by subscribing to the relevant online e-Learner assessment for which an ECDL endorsed certificate will be issued upon successful completion of the course. By utilising these assessment tools, the level of ICT competency as well as the progress of each learner can be monitored. The assessment matrix, as contained in this lesson instruction book, may be printed or photocopied for each learner.

ICT INTEGRATION ACROSS THE CURRICULUM



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STRUCTURE OF LESSON WORD TRACING WORKSHEET

INTEGRATED LESSON	
Prior Learning Requirements	
Concept / Topic: Knowledge of the Royal Princess and word tracing	
ICT Skills: Effective control and use of the mouse; print	
Educational Game	10 Min
A suitable educational game may be used as an optional activity at any point during the course of the lesson at the discretion of the ICT or class teacher	
Keyboard / Mouse Skills	5 Min
A suitable activity should be selected by the ICT or class teacher to ensure continuity and progression of appropriate skills	
Tech Talk	5 Min
PRINT Words or images appear on paper by using a machine called a printer.	
Integrated Activity	20 Min
Learners practice to trace and write the name of the new Royal baby. The last line is blank so that they can try writing it on their own too.	
Resources Used	
Software: None	
Prerequisite: None	
Template: Word Tracing Worksheet.doc	
WWW: None	
Subjects	
<ul style="list-style-type: none"> • Life Skills • English Language 	
Beyond the ICT Centre	
<ul style="list-style-type: none"> • Get learner's to practice writing the word "princess" or any other words to do with the Royal Family of Cambridge. 	



INTEGRATED ACTIVITY

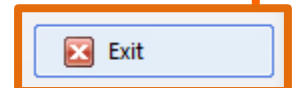
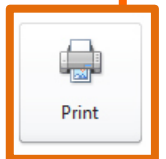
In order to promote relevant discussion, the following questions are posed by the educator to the learners:

- **What is the name of the new Royal baby of Cambridge?**
- **When was the princess born?**
- **Who are the parents?**

A short discussion takes place about the Duke and Duchess of Cambridge's new baby princess.

Task: Today you are going to practice to trace and write the name of the new Royal baby.

1. Open the **Word Tracing Worksheet.doc** template by double clicking the shortcut in the folder which you just downloaded.
2. **Print the worksheet → File → Print → Print Button.**
3. **Exit Microsoft Word → File → Exit.**



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